



**SHAHEED BENAZIR BHUTTO UNIVERSITY OF
VETERINARY AND ANIMAL SCIENCES SAKRAND**

at Main Campus, Nawabshah Road, Sakrand
Tel: 0244-322150, 0244-322151 Email: info@sbbuvas.edu.pk

TENDER DOCUMENT

FOR

PROCUREMENT OF

FURNITURE & FIXTURE

UNDER

**“SHAHEED BENAZIR BHUTTO UNIVERSITY OF VETERINARY & ANIMAL SCIENCES,
SAKRAND”**

REF. NO. SBBUVAS/DF/GRANTINAID/Furniture & Fixture/15-16. Sakrand, dated:11.11.2015

Issued to: _____ P.O / D.D No: _____

Signature: _____

To be opened on

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**SHAHEED BENAZIR BHUTTO UNIVERSITY OF VETERINARY & ANIMAL
SCIENCES, SAKRAND**

At Main Campus, Nawabshah Road, Sakrand

FROM:

**Shaheed Benazir Bhutto University of Veterinary and Animal Sciences Sakrand
at Main Campus, Nawabshah Road, Sakrand**

TO, _____

**INVITATION TENDER No. SBBUVAS/DF/GRANTINAID/Furniture/15-16 DUE ON DATED:
27.11.2015**

- 1) You are hereby invited to submit your tender for the stores as per specifications and condition of schedule given in the Tender subject.
- 2) The contract resulting from this invitation to tender shall be governed by the SPPRA Rules 2010 and amendments made there in.
- 3) The tender quoting against this invitation to Tender shall be deemed to have read and understood the conditions there in and particulars of the items and their specifications etc.
- 4) The tender shall quote on the prescribed schedule to this invitation to Tender, on the basis indicated therein and shall sign the certificate given therein. In case there is any deviation, it should be clearly stated and communicated by the tenderer; otherwise it will be presumed that offer is strictly in accordance with the requirements of the tender notice.
- 5) The price quoted shall be inclusive of all taxes (present & future) duties and charges for packing, supply, marking, handling etc.
- 6) The store is required for delivery as stated in the schedule. If, however, it is not possible to give delivery by the specified date, the tenderer shall give guaranteed date by which he can deliver the store.
- 7) Failure to submit the tender in the manner prescribed in the invitation to tender will render the same liable to be ignored.
- 8) The purchaser does pledge himself the right of accepting the full or part of quantity, offered and tenderer shall supply the same at the same quoted rate.



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(PRICE OF TENDER NOT REFUNDABLE)

Schedule of invitation to Tender Inquiry No. SBBUVAS/DF/GRANTINAID/Furniture/15-16

- | | |
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| 1. Latest date & time of receipt of Tender | 27.11.2015 at 12:30PM |
| 2. Date & Time of opening of Tender | 27.11.2015 at 01:00 PM |
| 3. Place of opening of Tender | Committee Room,
SBBUVAS at Main campus, Nawabshah
Road, Sakrand |
| 4. Validity of offer | 3 months and extended as per SPPRA
Rules |
| 5. Name of consignee | Shaheed Benazir Bhutto University of
Veterinary & Animal Sciences, Sakrand. |

The Tender bid applications along with technical and financial proposals in separate sealed envelopes should reach the Director Finance, Shaheed Benazir Bhutto University of Veterinary & Animal Sciences, Sakrand located at Main campus, Nawabshah Road, Sakrand up to 12:30 pm on 27.11.2015

The Technical bids shall be accompanied with profile (portfolio), evidence of Pay order of earnest money, technical details of the bid, credentials and certificates of registration, NTN and evidence of GST paid previously and assignments of the same nature awarded.

The Technical proposals will be opened publically on 27.11.2015 at 01:00 pm in presence of the interested bidders or their authorized representatives in the Committee Room of SBBUVAS at Main campus, Nawabshah Road, Sakrand. The financial bid will be opened of only those bidders who qualify the technical bids, later on.

The criteria for technical bid selection shall consists of technical soundness of the bid, meeting the specifications, make, model, quality of items, earnest money, registration, NTN, GST, financial credentials, experience, relevant management and technical staff, and the previous experiences of successful bidding and supply. Those who do not qualify the technical will be returned financial proposals unopened.

STATEMENT SHOWING THE DETAILS OF FUNDS UNDER (GRANT-IN-AID) MINOR HEADS FOR THE YEAR 2015-16

MINOR HEAD	BUDGET ITEM
“Shaheed Benazir Bhutto University of Veterinary & Animal Sciences, Sakrand.”	Furniture & Fixture

TENDER No. SBBUVAS/DF/GRANTINAID/Furniture & Fixture/15-16 DUE ON DATED: 11.11.2015

SPECIAL CONDITIONS

1. Conditions as per tender notice **SBBUVAS/DF/GRANTINAID/Furniture & Fixture/15-16 DUE ON DATED: 27.11.2015** will remain valid.
2. All the firms shall be required to deposit Earnest money equivalent to 2% of the value of their offer with their tender in the form of called deposits/ pay order in favor of **Director Finance**, Shaheed Benazir Bhutto University of Veterinary & Animal Sciences, Sakrand
3. Registered firms whose registration for the current financial year has not been renewed by the due date of tender shall furnish 10 % for security deposit and will submit the renewal registration within a month.
4. Any cutting/ correction in bid form will make the quotation invalid.
5. The bidder shall mention validity of offer, terms of payment, voluntary period and schedule of delivery. However, no advance payment will be allowed to any successful bidder.
6. The procuring agency reserves the right to obtain clarification in writing from any bidder in respect of item quoted. The replies by the bidder will be recorded and will form part of bid document, as per SPPRA Rules.
7. Supply order/ supply contract will be issued subject to the availability/ release of funds by the Finance Department.
8. The payment shall be made on the supply of items to the store at Shaheed Benazir Bhutto University of Veterinary & Animal Sciences, Sakrand on receipt of consignment in full and after physical verification.
9. The contracting firms will be treated under SPPRA Rules 2010; accordingly, in case of failure in supply to stores, it shall be optioned to purchase the item from the second lowest bidder.
10. The tenderers shall sign the below mentioned certificates while quoting their rates failing which the tender/ offer is liable to be considered NO RESPONSIVE.
11. The bid documents should be properly sealed (Technical and Financial bid separately) and tender No. and date of opening may be indicated on the envelope.
12. Price must be quoted in Pak currency per accounting unit, inclusive of all taxes and expenditures. The quoted price will be considered as inclusive of all taxes, transportation and installation charges.
13. Bid must be supported with relevant literature etc. and country of origin, make, and brand should be recorded on bids against the items. The softcopy of the quoted technical specification shall also be enclosed.

14. The firms participating in the tender must be registered with SALES TAX DEPARTMENT and should mention their sales tax registration No. (NTN) along with copy of registration certificate and evidence of latest GST payment.
15. Breakage/ leakage during transport is the responsibility of supplier.
16. Complete service manual/ operating manual/ service diagram should be supplied along with equipment otherwise; supply of equipment will not be accepted.
17. No medicine and chemical will be accepted with the expiry less than one year.
18. The items as per supply order are required to be supplied on their own expenses by successful bidders at Shaheed Benazir Bhutto University of Veterinary & Animal Sciences, Sakrand.
19. The payment will be made to the supplier after deduction of income tax, withholding tax, sales tax and award fee in full or part of it on each supply on production of receipt/ certificate to the effect that the items received by the respective officer incharge of the stores of Shaheed Benazir Bhutto University of Veterinary & Animal Sciences, Sakrand to whom supply order is made.
20. All the rates quoted must be inclusive of all the taxes imposed by the Government, from time to time i.e., GST etc. (Present and future). The successful bidders have to submit the receipt of taxes to the relevant department, if taxes are deducted in part.
21. All other general conditions do apply as per SPPRA Rules 2010 and amendments made there in.

REF. No. SBBUVAS/DF/GRANTINAID/15-16 DUE ON DATED: 27.11.2015

WE GUARANTEE TO SUPPLY THE STORES EXACTLY IN ACCORDANCE WITH THE REQUIREMENTS SPECIFIED IN THE INVITATION OF THIS TENDER AND FULLY AGREE TO THE TERMS AND CONDITION MENTIONED ABOVE.

SIGNATURE OF THE TENDERER

DESIGNATION.....

Name & Address.....

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FURNITURE & FIXTURE

S. NO.	ITEM	SPECIFICATIONS	QTY.	PRICE /ITEM (RS.)	COST (RS.)
Furniture and Fixture					
01	Laboratory Racks	Wooden size 3'X1.25'X2' (portioned)	Will be mentioned in the purchase order		
02	Stools for Laboratory	Made of Steel Adjustable standard size			
03	Wall Cabinets	Size 4'x3'x15" Iron with glass panels			
04	Laboratory Tables	Wooden (Non-Corrosive) 1. size 10'X2.5' 2. size 16'X2.5' 3. size 10'X4.5' 4. size 22'X4.5'			